**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom Guides**

**Meeting #19-**18

**201**9**-**04-29

|  |  |
| --- | --- |
| **Date and time of meeting** | 2019-04-29, 20:00 UTC |
| **Date minutes drafted** | 2019-04-29 |
| **Date minutes approved** | 2019-05-13 |
| **Organization/Team** | Factom Guides |
| **Attendees** | Factom Inc (Brian Deery), DBGrow Inc (Nic), Trgg3r LLC (Nolan), Centis BV (Niels) |
| **Members not in attendance** | The 42nd Factoid AS (Tor) |
| **Other attendees** |  |
| **Meeting Leader** | DBGrow Inc (Nic) |
| **Meeting Secretary** | Trgg3r LLC (Nolan), |

|  |  |
| --- | --- |
| **Subject 0** | * **Roll Call** * Approval of minutes from previous meeting on 2019-04-22 |
| **Discussion** | Did not have a sufficient attendance for a quorum for the last meeting, so minutes from that meeting are considered to be informative rather than an official meeting. |
| **Conclusion** |  |
| **Follow up** |  |

|  |  |
| --- | --- |
| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * Current ongoing processes: * Grant Process 2019-02 has been initiated. Grant application deadline 2019-05-02 at 23:59 UTC. * ANO election process underway. ANO Application deadline: 2019-04-30 at 23:59 UTC. * Doc 001 V.1.5 is currently undergoing approval (discussion phase until 30th of April) * Committees/Working groups refactor has started. * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing) |
| **Conclusion** |  |
| **Follow up** |  |

|  |  |
| --- | --- |
| Subject 2 | Network Update - Brian |
| Discussion | After action report: <https://docs.google.com/document/d/1v8muHJ3vuM6QgT4c-Th0hiMtFpoE43y-mIuMKDsCi1c/edit>  Bond release:  3x big fixes  Also BIF’s Sander Postma has contributed fix for this release.  Entry syncing redesign  Double acknowledgement  Question about stability by Niels - Paul responded regarding CPU surges and some fixes that are expected to clean it up |
| Conclusion |  |
| Follow up |  |

|  |  |
| --- | --- |
| Subject 3 | Emergency System Alert Debrief (Nic/Nolan) |
| Discussion | Alert went out Sunday at 1900 UTC.  Largely a success. Working on after action report. Published on discord and factomize. Some minor issues with bot setup, working with some ANOs to fix the missed calls.  Would like to do this on a more regular basis.  Will be more explicit about opting in vs opting out. That was unclear during the announcement. Be more clear on the expectations in the future. |
| Conclusion |  |
| Follow up |  |

|  |  |
| --- | --- |
| Subject 4 | Doc 001 v1.5 is up for vote (Brian) |
| Discussion | <https://factomize.com/forums/threads/doc-001-factom-governance-document-1-5.1871/> |
| Conclusion |  |
| Follow up |  |

|  |  |
| --- | --- |
| Subject 5 | Resignation of BuildingIM (Brian) |
| Discussion | <https://factomize.com/forums/threads/buildingim-leaving-the-factom-protocol-authority-set.1709/>  Working with Building IM to initiate departure process today |
| Conclusion |  |
| Follow up |  |

|  |  |
| --- | --- |
| **Subject** 6 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | Nic:  (Text from previous meeting begins)   * Will work on an alert test for this coming Sunday 1900 UTC. * Monitoring the ANO process * Will be putting up 001 v1.5 after the meeting. -- Brian posted this. * Doc 107 & the grant submission process * Reworking of the committee back end process and restructuring   (Text from previous meeting ends  **To**r:  (Text from previous meeting begins)   * Committees/working group. * Verify that grant process documents are ready for upcoming grant round. * Work with other guides to put Doc001 V.1.5 up for new approval process.   (Text from previous meeting ends)  Next week:  Nolan**:**  (Text from previous meeting begins)  Nolan will work on his pledges in the Grant process to determine what a best case would look like to get the Grant process a bit more automated. Nolan will start writing some ideas around optimizing the grant process.  (Text from previous meeting ends)   * Guide folder access * Alert system test * Doc 001 v1.5   Next week:   * Complete after action report following the alert system test * ANO round Q&A * Grant Round Review * Committee Restructuring Working Group   Brian**:**  **(Text from previous meeting begins)**   * Repost 001 v1.5 * Finish after action report with updates from last week * Restart cert expiring, factominc testing a new one   **(Text from previous meeting ends)**   * Feedback on committee restructuring * Decommission BuildingIM * Restart cert expiring, Factom test went as expected. ANOs will need a new one soon, along with new   Niels:  (Text from previous meeting begins)   * N/A -- Skipping for now.   (Text from previous meeting ends)  Helping with ANO application forms  Working on FIP  Creating an EBook  Enjoying Holiday |
| **Conclusion** |  |
| **Follow up (until next meeting)** |  |
|  |  |

|  |  |
| --- | --- |
| **Subject** 7 | **Open floor** |
| **Discussion** | Matt O [Go Immutable] - Any concerns about stretching ANO and Guide bandwidth too far?  Nic: Due to bandwidth constraints on the community. Lets delay the committee formation until a later point.  Nic: makes a motion to approve meeting minutes from two weeks ago. Motion passes.  Last meeting was determined to be null due to lack of quorum. |
| **Conclusion** |  |
| **Follow up** |  |

Meeting adjourned at 20:43UTC.